

CWRIT 1101: English Composition
Prof. Dietrich
Fall 2019

Report On Exhibit, Talk, Organization, or Event

This assignment asks students to report on an exhibit, talk, organization, or event that takes place at Lesley, in Cambridge or Boston, or beyond. Who is involved in the event? What is their background? Why is the event or organization important? Where did it take place? How does it compare to similar events or organizations? The goal for the assignment is to share this type of information, so that a reader can imagine attending the event or participating in the organization. The essay is worth 15% of your overall grade.

In order to convey this experience, you will need to gather information through research, observation, and—if possible—interviews. Research for the project will allow you to prepare for the event ahead of time and to elaborate on relevant background information. Your research can be conducted online, but should nevertheless draw on reputable sources and information. **Cite at least one source in MLA Style, with a parenthetical citation in-text and a Works Cited entry.**

As you attend the event, you should plan to actively observe and take notes. Your own observations will help to enliven the report with information about the location, the people involved, and any discussions that take place. Students are also encouraged to conduct interviews with fellow attendees so that you can incorporate quotations in the report.

Do not use the first-person “I” or “We.” Write from a third-person perspective and offer a factual, unbiased description of the most important aspects of the event or exhibit.

Length: 800-1000 words (3 pages)

MLA style: 1” margins all around, 12 point font, double-spaced text, page numbers, and a first page with your name, the course number, my name, and the date. Please also include an original title and a “Works Cited” page for any research or background information consulted.

Due: Wednesday, October 23rd

Students will complete a Draft on Wednesday, October 16th before submitting the Final Report on Wednesday, October 23rd. **On the due date, half of the class (Group A) will give oral presentations based on your reports.** Presentation guidelines will be provided separately.

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Final drafts will be scored on the following criteria:

- Adherence to the genre of reporting: factual, unbiased, written in the third person, to inform the reader.
- Breadth and depth of information gathered through research, observation, and interviews. **Cite at least one source in proper MLA style.** Interview attendees and include quotations, if at all possible.
- Vivid presentation of information, answering journalistic questions: Who? What? When? Where? Why? How?
- Clear organization and transitions; paragraphs with well-defined topic sentences.
- Editing for mechanics, spelling, punctuation, and MLA Style.